

21 December 1953

MEMORANDUM FOR THE RECORD

SUBJECT: Preliminary Meeting re Designation of Working Committee to Develop Procedure for Obligation and Expending Funds for Transportation of Personnel and Things.

1. A meeting was held on 11 December 1953 for the purpose of discussing in a general manner the problems being experienced by the Agency in the recording of transactions in connection with the transportation of personnel and things.

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2. This meeting was attended by representatives from the Logistics Office, Central Processing Branch, Military Personnel Division, DD/P Administration, Finance Division, Fiscal Division, Budget Division, Management Improvement Staff, Technical Accounting Staff and the Assistant Comptroller. Personnel attending the meeting from the Logistics Office were Messrs. [REDACTED] from the Office of the Comptroller, Messrs. [REDACTED]

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from Central Processing Branch, [REDACTED] and from the Military Personnel Division, [REDACTED], DD/P.

3. The Chief, Technical Accounting Staff opened the meeting and briefly stated that the purpose of the meeting was to (a) acquaint the group with the general problem and (b) to appoint a working committee to study the problem, make recommendations and develop procedures. The working committee was designated as follows:

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[REDACTED] Technical Accounting Staff
[REDACTED], Management Improvement Staff
[REDACTED] Logistics Office

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4. [REDACTED] stated that they would advise the committee by memorandum of any new developments relating to the transportation problem which results from their contacts with the Armed Services.

5. The working committee had its first meeting Monday, 14 December 1953 to discuss and develop its preliminary plans on the approach to the problem.

TAS/REW:kdm (21 December 1953)

Distr: cc: Logistics ✓
Central Proc. Br.
Military Pers. Div.
DD/P-Admin
Management Improv. Staff
TAS - 2
Asst. Compt.
Fiscal

Finance
Budget

Technical Accounting Staff
Office of the Comptroller

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